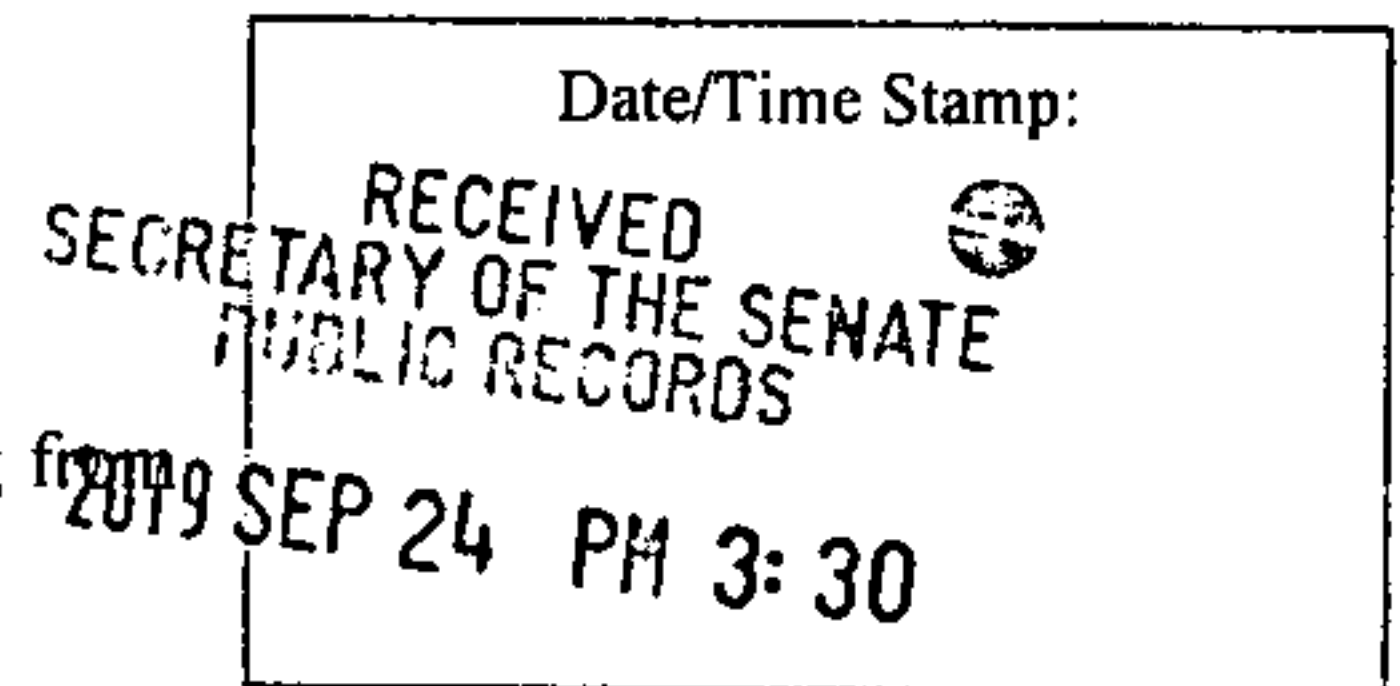


# Employee Post-Travel Disclosure of Travel Expenses

**Post-Travel Filing Instructions:** Complete this form within 30 days of returning from travel. Submit all forms to the **Office of Public Records in 232 Hart Building.**



In compliance with Rule 35.2(a) and (c), I make the following disclosures with respect to travel expenses that have been or will be reimbursed/paid for me. I also certify that I have attached:

- ☒ The **original** *Employee Pre-Travel Authorization* (Form RE-1), **AND**  
☒ A **copy** of the *Private Sponsor Travel Certification Form* with all attachments (itinerary, invitee list, etc.)

Private Sponsor(s) (list all): The Washington Office on Latin America (WOLA)

Travel date(s): August 26, 2019 - August 31, 2019

Name of accompanying family member (if any): None

Relationship to Traveler: ☐ Spouse ☐ Child

IF THE COST OF LODGING DID NOT INCREASE DUE TO THE ACCOMPANYING SPOUSE OR DEPENDENT CHILD, ONLY INCLUDE LODGING COSTS IN EMPLOYEE EXPENSES. (Attach additional pages if necessary.)


## Expenses for Employee:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate	\$1637.92	\$315.62	\$147.41	None
<input checked="" type="checkbox"/> Actual Amount				

## Expenses for Accompanying Spouse or Dependent Child (if applicable):


	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses (Amount & Description)
<input type="checkbox"/> Good Faith Estimate				
<input type="checkbox"/> Actual Amount				

Provide a description of all meetings and events attended. See Senate Rule 35.2(c)(6). (Attach additional pages if necessary.): See attached page for meeting/event descriptions.

9/24/19 CORINNE PAUL   
(Date) (Printed name of traveler) (Signature of traveler)

## TO BE COMPLETED BY SUPERVISING MEMBER/OFFICER:

I have made a determination that the expenses set out above in connections with travel described in the *Employee Pre-Travel Authorization* form, are necessary transportation, lodging, and related expenses as defined in Rule 35.

9/27/19   
(Date) (Signature of Supervising Senator/Officer)

# EMPLOYEE PRE-TRAVEL AUTHORIZATION

Date/Time Stamp:

**Pre-Travel Filing Instructions:** Complete and submit this form at least 30 days prior to the travel departure date to the Select Committee on Ethics in SH-220. Incomplete and late travel submissions will not be considered or approved. This form must be typed and is available as a fillable PDF on the Committee's website at [ethics.senate.gov](http://ethics.senate.gov). Retain a copy of your entire pre-travel submission for your required post-travel disclosure.

ETHIC AUG19 19PM 4:06

Name of Traveler: Corinne Paul

Employing Office/Committee: Senator Ben Cardin

Private Sponsor(s) (list all): Washington Office on Latin America

Travel date(s): August 26, 2019 to August 31, 2019

*Note: If you plan to extend the trip for any reason you must notify the Committee.*

Destination(s): Pasto, Colombia; Ipiales, Colombia; Tulcan, Ecuador; Bogota, Colombia

Explain how this trip is specifically connected to the traveler's official or representational duties:

This trip is a fact-finding trip to the Colombia-Ecuador border to observe the Venezuelan displacement crisis and the regional response. This trip aims to foster a deeper understanding of the long-term needs of migrants and the long-term challenges that migrants and refugees face. This trip is connected to Corinne's duties since she works on foreign policy issues for the office, and has a particular focus on the Western Hemisphere.

Name of accompanying family member (if any): None

Relationship to Employee: ☐ Spouse ☐ Child

I certify that the information contained in this form is true, complete and correct to the best of my knowledge:

8/19/2019  
(Date)

  
(Signature of Employee)

TO BE COMPLETED BY SUPERVISING SENATOR/OFFICER (President of the Senate, Secretary of the Senate, Sergeant at Arms, Secretary for the Majority, Secretary for the Minority, and Chaplain):

I, Senator Ben Cardin hereby authorize Corinne Paul  
(Print Senator's/Officer's Name) (Print Traveler's Name)

an employee under my direct supervision, to accept payment or reimbursement for necessary transportation, lodging, and related expenses for travel to the event described above. I have determined that this travel is in connection with his or her duties as a Senate employee or an officeholder, and will not create the appearance that he or she is using public office for private gain.

I have also determined that the attendance of the employee's spouse or child is appropriate to assist in the representation of the Senate. (signify "yes" by checking box) ☐

8/19/2019  
(Date)

  
(Signature of Supervising Senator/Officer)



Advocacy for Human Rights in the Americas

July 24, 2019

From: Kristen Martinez-Gugerli, Program Assistant for Venezuela, WOLA

To: Corinne Paul

Hello Corinne,

My name is Kristen Martinez-Gugerli. I work on the Venezuela program at the Washington Office on Latin America (WOLA), a nonprofit think tank with a focus on human rights advocacy in Latin America. I know that my colleague, Gimena Sanchez, recently met with you to discuss some of our work in Colombia and Venezuela. We would like to reach out to you about the possibility of your joining us on a **fact-finding staff delegation to the Colombia-Ecuador border to assess the Venezuelan displacement crisis** in late August. We are familiar with the work of Rep. Hank Johnson and his outspokenness on issues such as military intervention and sectoral sanctions in Venezuela, and we believe that you would be an excellent addition to our team. The tentative dates for the trip are **August 26-30**, which is during the congressional recess.

Though there have been many congressional delegations to observe the immediate needs of Venezuelan migrants and refugees on the Colombia-Venezuela border in Cucuta, we are hoping to see a different side of the crisis by going to a part of the region that doesn't get as much attention. Through this trip, we hope that we will be able to gain an understanding of the **broader and long-term impacts of the crisis**, and of the humanitarian needs of migrants and refugees throughout the region. This trip would be an excellent opportunity for the office of Rep. Johnson to share its expertise and observe this new side of the regional crisis.

Through this trip, we plan to visit the city of Pasto in southern Colombia, and venture to the border with Ecuador to meet with local organizations and officials. We will then go to the capital city of Bogota to meet with high-level government officials.

Would you be interested/available to join us? We'd love to have you on the team and have an opportunity to share insights into the issue. Prior to the trip, we will work ahead of time to ensure that the itinerary and expenses are approved by the Ethics Committee 30 days in advance. However, this **deadline is quickly approaching**, so we hope to continue this process within the next week if possible. I've attached a formal invitation and a draft itinerary if you're interested in knowing more about what we're planning. For this trip, **WOLA would provide in-kind airfare, lodging, meals, ground transportation, and other incidentals.**

Thank you for your time, and please don't hesitate to reach out if you have any questions about the trip, our objectives, or the Venezuela program as a whole. We would be happy to arrange to speak on the phone if you would like to learn more. We would be thrilled to have you aboard, and we hope that you can make it! I look forward to hearing from you.

Best,  
Kristen Martinez-Gugerli

M  
E  
N  
C  
E  
S  
S  
A  
G  
E  
S



## PRIVATE SPONSOR TRAVEL CERTIFICATION FORM

This form must be completed by any private entity offering to provide travel or reimbursement for travel to Senate Members, officers, or employees (Senate Rule 35, clause 2). Each sponsor of a fact-finding trip must sign the completed form. The trip sponsor(s) must provide a copy of the completed form to each invited Senate traveler, who will then forward it to the Ethics Committee with any other required materials. The trip sponsor(s) should **NOT** submit the form directly to the Ethics Committee. Please consult the accompanying instructions for more detailed definitions and other key information.

The Senate Member, officer, or employee **MUST** also provide a copy of this form, along with the appropriate travel authorization and reimbursement form, to the Office of Public Records (OPR), Room 232 of the Hart Building, within thirty (30) days after the travel is completed.

1. Sponsor(s) of the trip (please list all sponsors): Washington Office on Latin America (WOLA)
2. Description of the trip: 5 day fact-finding trip to the Colombia-Ecuador border to observe the Venezuelan displacement crisis and the regional response.
3. Dates of travel: August 26, 2019 - August 31, 2019
4. Place of travel: Pasto, Colombia; Ipiales, Colombia; Tulcán, Ecuador; Bogotá, Colombia
5. Name and title of Senate invitees: Corinne Paul, Legislative Correspondent to Sen. Ben Cardin
6. I *certify* that the trip fits one of the following categories:
  - ☒ (A) The sponsor(s) are not registered lobbyists or agents of a foreign principal **and** do not retain or employ registered lobbyists or agents of a foreign principal **and** no lobbyist or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.
  - OR**
  - ☐ (B) The sponsor or sponsors are not registered lobbyists or agents of a foreign principal, but retain or employ one or more registered lobbyists or agents of a foreign principal and the trip meets the requirements of Senate Rule 35.2(a)(2)(A)(i) or (ii) (*see question 9*).
7. ☒ I *certify* that the trip will not be financed in any part by a registered lobbyist or agent of a foreign principal.

**AND**

☒ I *certify* that the sponsor or sponsors will not accept funds or in-kind contributions earmarked directly or indirectly for the purpose of financing this specific trip from a registered lobbyist or agent of a foreign principal or from a private entity that retains or employs one or more registered lobbyists or agents of a foreign principal.
8. I *certify* that:
  - ☒ The trip will not in any part be planned, organized, requested, or arranged by a registered lobbyist or agent of a foreign principal except for *de minimis* lobbyist involvement.
  - AND**
  - ☒ The traveler will not be accompanied on the trip by a registered lobbyist or agent of a foreign principal except as provided for by Committee regulations relating to lobbyist accompaniment (*see question 9*).

9. **USE ONLY IF YOU CHECKED QUESTION 6(B)**

I *certify* that if the sponsor or sponsors retain or employ one or more registered lobbyists or agents of a foreign principal, one of the following scenarios applies:

☐ (A) The trip is for attendance or participation in a one-day event (exclusive of travel time and one overnight stay) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip.

– OR –

☐ (B) The trip is for attendance or participation in a one-day event (exclusive of travel time and two overnight stays) and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *on any segment* of the trip (*see questions 6 and 10*).

– OR –

☐ (C) The trip is being sponsored only by an organization or organizations designated under § 501(c)(3) of the Internal Revenue Code of 1986 and no registered lobbyists or agents of a foreign principal will accompany the Member, officer, or employee *at any point* throughout the trip.

10. **USE ONLY IF YOU CHECKED QUESTION 9(B)**

If the trip includes two overnight stays, please explain why the second night is practically required for Senate invitees to participate in the travel:

---

---

---

11. ☒ An itinerary for the trip is attached to this form. I *certify* that the attached itinerary is a detailed (hour-by-hour), complete, and final itinerary for the trip.

12. Briefly describe the role of each sponsor in organizing and conducting the trip:

The Washington Office on Latin America will fully organize and conduct all meetings and events, and will fully fund all necessary expenses for the trip, including transport and accommodation costs.

13. Briefly describe the stated mission of each sponsor and how the purpose of the trip relates to that mission:

WOLA is an independent organization committed to human rights advocacy in the Americas. This trip is fully funded by WOLA's Venezuela program, which is partially focused on advocacy for those affected by Venezuela's displacement crisis. WOLA advocates for a multilateral and... (full response in Appendix B)

14. Briefly describe each sponsor's prior history of sponsoring congressional trips:

Many of WOLA's programs (Andes, Citizen Security, Mexico and Migration, Drug Policy, etc.) have sponsored congressional and staff delegations in the past. Congressional outreach is a key part of what WOLA does, and it is a necessary element of our advocacy mission.

15. Briefly describe the educational activities performed by each sponsor (other than sponsoring congressional trips):

WOLA is a think tank, so much of what it does is conduct research and use that research to inform key audiences. WOLA participates in congressional hearings and briefings, publishes new studies and analyses on its website and blogs, and composes regular reports to share newly-gathered information.

16. Total Expenses for Each Participant:

	Transportation Expenses	Lodging Expenses	Meal Expenses	Other Expenses
<input checked="" type="checkbox"/> Good Faith estimate	\$1000 (airfare, van rental, taxi fares)	\$250	\$250	None
<input type="checkbox"/> Actual Amounts				

17. State whether a) the trip involves an event that is arranged or organized *without regard* to congressional participation or b) the trip involves an event that is arranged or organized *specifically with regard* to congressional participation:

All meetings and site visits organized for this trip have been arranged specifically with regard to the participation of congressional staff.

18. Reason for selecting the location of the event or trip

We are traveling to the Colombia-Ecuador border, which is a region that many Venezuelan migrants and refugees settle in and/or pass through on their way to other countries. The...(full response in Appendix B)

19. Name and location of hotel or other lodging facility:

Hotel Morasurco - Calle 20 con Carrera 40 Avenida de los Estudiantes, San Juan de Pasto, Nariño, CO  
Hotel Ibis Bogotá Museo - Transversal 6 #27-85, Bogotá, Colombia

20. Reason(s) for selecting hotel or other lodging facility:

Both of these hotels are centrally located in their respective cities, and are reasonably priced for the quality of accommodation. Both were recommended to us by contacts in the region who are familiar with the area and suggested these hotels as safe, secure, and affordable options for a work trip.



21. Describe how the daily expenses for lodging, meals, and other expenses provided to trip participants compares to the maximum per diem rates for official Federal Government travel:

Our expected daily expenses are significantly lower than the maximum per diem rates allowed for  
Federal Government travel.

22. Describe the type and class of transportation being provided. Indicate whether coach, business-class or first class transportation will be provided. If first-class fare is being provided, please explain why first-class travel is necessary:

We will provide staffers with standard round trip coach/economy airfare, with priority seating for longer flights. In Colombia, we will provide ground transportation on a 9-seat economy-class van.

23. ☒ I represent that the travel expenses that will be paid for or reimbursed to Senate invitees do not include expenditures for recreational activities, alcohol, or entertainment (other than entertainment provided to all attendees as an integral part of the event, as permissible under Senate Rule 35).

24. List any entertainment that will be provided to, paid for, or reimbursed to Senate invitees and explain why the entertainment is an integral part of the event:

None

25. I hereby *certify* that the information contained herein is true, complete and correct. (For trips involving more than one sponsor, you *must* include a completed signature page for each additional sponsor):

Signature of Travel Sponsor: Kristen McGuerli

Name and Title: Kristen Martinez-Gugerli, Venezuela Program Assistant

Name of Organization: Washington Office on Latin America

Address: 1666 Connecticut Avenue NW, Washington, D.C., 20009

Telephone Number: +1 (202) 797-2171

Fax Number: 202-797-2172

E-mail Address: kmgugerli@wola.org

00000000005997

00  
01  
02  
03  
04  
05  
06  
07  
08  
09  
10  
11  
12  
13

- Matthew Duss, Foreign Policy Advisor, Office of Sen. Bernie Sanders (I-VT)
- Corinne Paul, Legislative Correspondent, Office of Sen. Ben Cardin (D-MD)
- Kristen Martinez-Gugerli, Venezuela Program Assistant, WOLA
- Gimena Sanchez, Director for the Andes, WOLA

### **Monday, August 26: Travel to Pasto**

## Tuesday, August 27: Ipiales, Colombia and Tulcán, Ecuador

7:00 a.m. - 11:00 a.m.	Ground transport from Pasto, Colombia to Ipiales, Colombia
11:00 a.m. - 12:00 p.m.	<p>Site visit at Albergue de la Alcaldía</p> <p>Contact: Luz Dary Auz Salcedo</p> <p><i>The Albergue de la Alcaldía ("Town Shelter") is a local shelter in Ipiales, Colombia that caters specifically to Venezuelan migrants and refugees crossing the border. The director of the shelter, Luz Dary Auz Salcedo, has been featured in various newspapers for her humanitarian work. We will be meeting with Luz Dary to learn more about the operation of the shelter, the challenges that she has perceived, and to meet and interact directly with displaced peoples in the shelter.</i></p>
12:00 p.m. - 1:30 p.m.	Break for lunch
1:30 p.m. - 2:00 p.m.	Ground transport to Tulcán, Ecuador
2:00 p.m. - 3:30 p.m.	<p>Meet and greet with Mayor Cristian Benavides</p> <p>Contact: Cristian Benavides</p> <p><i>In Tulcán, we met with Cristian Benavides, mayor of Tulcán since March 2019. We discussed the specific issues facing the city of Tulcán with regard to the migration crisis and the local government's handling of the influx of Venezuelans to date.</i></p>



3:30 p.m. - 5:00 p.m.	<p>Site visit at Centro de Alojamiento Temporal  <i>Contact: Santiago Cabrera</i>  <i>We did a site visit at a recently built temporary shelter (for stays of up to 3 days) which caters specifically to Venezuelans crossing into Ecuador. The director, Santiago Cabrera, provided information about the shelter's work, and introduced us to individuals and families staying there.</i></p>
5:00 p.m. - 6:30 p.m.	<p>Meeting and discussion with Misión Scalabriniana  <i>Contact: Hermana Leda dos Reis</i>  <i>We met with several program directors and staff at Misión Scalabriniana, which works with displaced individuals and families to adapt and become self-sufficient in their new countries. We had a brief information session and then met with a group of Venezuelans who have received support from the organization.</i></p>
6:30 p.m. - 10:00 p.m.	Ground transport to Pasto, Colombia

### Wednesday, August 28: Pasto

8:00 a.m. - 9:00 a.m.	Breakfast at hotel
9:30 a.m. - 11:30 a.m.	<p>Joint meeting with UNHCR/OIM/UNICEF  <i>We started with a joint meeting with personnel from the UNHCR, IOM, and UNICEF, all UN agencies that work to provide support for Venezuelan migrants in the state of Nariño. We learned about the international response to the displacement crisis, and how this has differed from the state response to ongoing internal displacement in the periphery of Nariño.</i></p>
11:30 a.m. - 1:00 p.m.	<p>Meeting with Migración Colombia  <i>Contact: Carlos Humberto Garcia Lopez</i>  <i>This was an information session with Migración Colombia, an agency of Colombia's Ministry of the Exterior. Personnel taught us about the Colombian government's efforts to address migration from Venezuela, including the various programs that the state has implemented to provide legal status to Venezuelan migrants.</i></p>
1:00 p.m. - 2:00 p.m.	Break for lunch
2:00 p.m. - 3:00 p.m.	<p>Information Session with Colonia Venezolana en Colombia  <i>Contact: Josue Ferrer</i>  <i>Colonia Venezolana, an organization that aims to provide a sense of community for Venezuelans living in other countries, hosted us for an informative session. This showed a markedly different side of how Colombia has responded to the migration crisis, demonstrating the need for Venezuelans to stand in solidarity and defend one another when exposed to new challenges in a foreign country.</i></p>
3:00 p.m. - 4:30 p.m.	<p>Informal meeting with Defensoria and local politicians  <i>We met with the local Defensora, Gilma Burbano, and staff from the Nariño state government. This was an informal and brief meeting through which we were able to ask questions about the role that the local government plays in providing services to the migrant population.</i></p>
4:30 p.m. - 6:00 p.m.	<p>Meeting with Servicio Jesuita a Refugiados  <i>Contact: Diana Moreno</i>  <i>We met with the Jesuit Refugee Service, which provides support and humanitarian aid to forcibly displaced persons who have been victims</i></p>



11:30 a.m. - 1:30 p.m.	<p>Meeting with Cancillería, Colombian government officials  <i>Contact: Felipe Muñoz</i>  <i>Members of the Colombian foreign ministry, all of whom work closely with the Venezuelan displacement crisis in the country, hosted us for a formal lunch in the Colombian Presidential Palace. Ministers and Vice ministers spoke with us about the challenges that they face in implementing and enforcing a robust response, and expressed their concerns over how the crisis will become progressively worse in the coming months.</i></p>
2:00 p.m. - 3:30 p.m.	<p>Meeting with USAID and Embassy Colombia staff  <i>Contact: Elisa Zogbi</i>  <i>We met at the U.S. Embassy in Bogota with the Charge d'Affaires to Colombia, Mark Wells, and members of the Embassy Staff who work on various issues in Colombia. Through this meeting, we were able to learn more about the ways in which the U.S. government is cooperating to provide assistance to the Colombian government and address the various crises that the country is facing.</i></p>
3:30 p.m. - 5:00 p.m.	<p>Meeting with the Defensoria de Colombia  <i>Contact: Felipe Vernaza Pinzón</i>  <i>We concluded our last day in Bogota with a meeting with Felipe Vernaza Pinzón, the Secretary of the Delegation for the Human Rights of Migrant Populations, and two of his colleagues. They discussed the challenges that they had perceived, and the specific details and status of a recent bill that the Defensoria proposed to provide legal status to Venezuelan minors.</i></p>

**Saturday, August 31: Travel back to Washington**

4:30 a.m. - 5:00 a.m.	Check out of hotel; Transport to Bogotá airport
5:00 a.m. - 1:25 p.m.	<p>Flight from Bogotá to Washington, D.C.  7:00 a.m.: BOG - 1:25 p.m. IAD (Avianca)</p>

1650005911